



SANT BABA BHAG SINGH UNIVERSITY
UNIVERSITY INSITUTE OF LAW
Village, Khiala, P.O Padhiana, Distt Jalandhar-144030

Ref No .- UIL/LAW/25/23/93A

Date: 03/10/2023

OFFICE ORDER

Subject: Intimation regarding formation of Gender Sensitization and Complaint Handling Status Policy of University Institute of Law

In pursuance of the directives issued by the University Grants Commission and in compliance with the provisions of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, along with the applicable guidelines of the Bar Council of India, the University Institute of Law (UIL), Sant Baba Bhag Singh University, Jalandhar has adopted a Gender Sensitization and Complaint Handling Status Policy for the Institute.

The policy has been formulated with the objective of promoting gender equality, awareness, and a safe academic environment within the Institute. It also establishes a transparent and structured mechanism for addressing gender-related grievances and ensuring timely and fair redressal of complaints.

The policy shall facilitate:

- Promotion of gender sensitization and awareness programmes for students, faculty, and staff.
- Establishment of a structured complaint handling mechanism for gender-related grievances.
- Coordination with the Internal Complaints Committee (ICC) for handling complaints relating to sexual harassment and gender discrimination.
- Maintenance of records regarding gender sensitization activities and complaint status in accordance with institutional and regulatory requirements.

In accordance with the Gender Sensitization and Complaint Handling Status Policy, the following Gender Sensitization Committee is hereby constituted for the University Institute of Law to promote gender equality, awareness, and a safe academic environment on campus.

Composition of the Gender Sensitization Committee

Sr. No.	Name of Member	Designation / Role in Committee	Position	Contact Details
1	Dr. Pooja Bali	Senior Faculty Member	Chairperson	9878173460
2	Ms. Manjot Kaur	Faculty Member	Female Faculty Representative	9463078520
3	Ms. Amandeep Kaur	Faculty Member (Gender Studies / Social Justice Orientation)	Member	9041934618
4	Dr. Anil Kumar	Administrative Officer / Staff Member	Administrative Representative	8219976193
5	Sonali	Student (BA LL.B. / LL.M.)	Student Representative (Female)	7087611894
6	Satyam	Student (BA LL.B. / LL.M.)	Student Representative (Male)	8112675117
7	Mr. Harvinder Singh	NGO Representative (Guru Gobind Singh Study Circle)	External Member	9815273278

All faculty members, staff, and students of the **University Institute of Law** are hereby informed that the **Gender Sensitization and Complaint Handling Status Policy** shall be implemented with immediate effect.

The concerned committees and authorities shall ensure **proper dissemination of the policy, organization of awareness programmes, and maintenance of complaint records** in accordance with the prescribed procedures.

This issues with the approval of the competent authority.

Pooja Bali
(Dean)
Dean, University Institute of Law
Sant Baba Bhag Singh University,
Village Khiala, P.O. Padhiana,
Distt. Jalandhar-144030 (PB).

University Institute of Law
Sant Baba Bhag Singh University
Jalandhar, Punjab

Copy to:

1. Hon' ble Vice Chancellor, Sant Baba Bhag Singh University (for your kind information)
2. Registrar, Sant Baba Bhag Singh University (for your kind information)
3. Dean Academics, Sant Baba Bhag Singh University (for your kind information)
4. Chairperson, Internal Complaints Committee
5. Members of Gender Sensitization Committee
6. All Faculty Members, UIL
7. Notice Board / Website
8. Office File